

# Anna Smith

## Personal Details

47 Nice St  
Tamworth NSW 2340  
Date of Birth: 26 May 1996

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## Career Objective

To gain a part-time job in the retail industry. I am available after school on weekdays on Monday-Thursday and on Saturdays.

## Educational Background

2009-2011      McCarthy Catholic College, Tamworth  
                    Currently in Year 9  
                    Studying:    English  
                                 Maths Intermediate  
                                 Religion  
                                 Science  
                                 HSIE  
                                 Computers  
                                 Food Technology

2001.              St. Anne's Primary School, Westtown

## Employment History – Voluntary

June 2010    St Joan's Preschool      Fete helper  
                    Duties: assisting with the BBQ, food preparation, cleaning duties  
2012-              Babysitting

## Strengths

- Honest, punctual and reliable – am always on time for school and sport training
- Hard worker -can follow instructions carefully, show initiative in finding duties when tasks are completed and always complete tasks to the best of my ability
- Good communication skills – can communicate well with a wide range of people
- Excellent computer skills – experienced in Word, Excel and Publisher
- Teamwork – am a reliable and conscientious member of sporting teams and work well in group tasks
- Commitment and dedication – have been a member of various sporting teams for many years and assisted with training younger players

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### Academic Achievements

- 2010 Consistent Application to Study award
- 2011 English Writing competition – Credit

### Additional Skills/Achievements/Qualifications

- Awarded Merit Certificate for Teamwork in a group assignment at school
- Best & Fairest Award in Netball 2013
- Merit Certificate for group work

### Sporting interests

- Hockey - Coach a junior hockey team
- Swimming – part of local club
- Netball
  - Play netball in inter-school competition
  - Represented school in a state-wide netball competition

### Community involvement

- Collected money for Salvation Army Red Shield Appeal-
- Member of school's St Vincent de Paul chapter
- Riding for the Disabled – 2011
- Anzac Day March – 2012-2013
- Participated in Clean Up Australia Day - 2015

### Interests

- Play guitar
- Member of Scully Park Swimming

### Referees

Mrs Anne Ticks  
Teacher  
McCarthy Catholic College  
Ph 983471293874

Mr Tom Katt  
Family Friend  
St Johns Ambulance  
Ph 0129834897

Ms Ange Lina  
Netball coach  
Tamworth  
Ph 09384029840